

**GOVERNORS STATE UNIVERSITY  
BOARD OF TRUSTEES  
BUDGET AND FINANCE COMMITTEE**

Approved  
for release,  
10-13-20

**Minutes of the Friday, May 15, 2020 Meeting**

*Note: As permitted by Illinois Governor Executive Order number 2020-33, dated April 30, 2020, the March 23, 2020 Budget and Finance Committee meeting was held via Zoom.*

**Call to Order and Roll Call**

The Governors State University Board of Trustees Budget and Finance Committee meeting for Friday, May 15, 2020 was called to order by Chair Angela Sebastian at 9:02am. Roll call was taken and Trustees Kevin Brookins, John Brudnak, Pedro Cevallos-Candau, Lester Van Moody, and Angela Sebastian were in attendance. Trustee Jim Kvedaras also attended.

Also in attendance:

Elaine P. Maimon, President

Mary Pat Burns, Burke Burns & Pinelli, Ltd.

W. Paul Bylaska, Vice President for Administration and Finance

Elizabeth A. Cada, Provost and Vice President for Academic Affairs

Penny Perdue, Chief of Administrative Operations and Liaison to the Board

Sanat Ranganathan, VP and General Counsel

Catherine Balthazar, Dean, College of Health and Human Services

Villalyn Baluga, Associate Vice President for Finance

Zion Banks, Manager, Media & External Relations, Office of Marketing & Communications

Anthony Bates, Athletic Director

Karen Caesar, Director, Office of Special Events

Mushtaq Choudhary, Director, Auxiliary Services and Housing

Will Davis, VP Institutional Advancement and Marketing and Communications

Jose De La Paz, Associate Director, Benefits & Employee Relations, HR

Shannon Dermer, Dean, College of Education

Sondra Estep, President of GSU UPI Chapter 4100

Kristoffer Evangelista, Chief Internal Auditor

Anne Gill, Interim Associate Vice President, HR

David Golland, Faculty Senate President

Adrienne Grey, Business/Administrative Associate, COB

Cheryl Green, University of Wisconsin- Oshkosh

David Green, Chair, College of Business

Brenda Hannigan, Administrative Assistant to VP for Administration and Finance

Sheryl Harper-Jones, President, Civil Service Senate

Rashidah Muhammed, Faculty, CAS

Rosemary Johnsen, Associate Provost and Associate Vice President of Academic Affairs

Carolyn Johnson, Environmental Health and Safety Coordinator

Kara Johnson, Director, International Services

Maureen Kelly, Director, Government and Community Relations  
Marco Krcatovich, Director, Institutional Research and Effectiveness  
Joseph Kearns, ITS Associate  
Andrae Marak, Dean, College of Arts and Sciences  
Sandra Marak, Director of Human Resource Service/Title IX Coordinator  
James McGee, Chief of Police  
Paul McGuinness, AVP Enrollment Management  
Paula McMullen, Academic Advisor, Senior Status, CAS  
Heather Penn, Digital Learning and Media Design  
John Potempa, Associate VP for Facilities Development and Management  
Chuck Pustz, AVP for Information Technology  
Kristiana Russell, Student Senate President  
Alexis Sarkisian, Special Projects Manager, University Library  
Lisé Schneider, Director of Admissions  
Colleen Sexton, Associate Provost and Associate Vice President of Academic Affairs  
Hugo Solano, Director of Application Development, ITS  
Tracy Sullivan, Assistant Vice President of Procurement  
J. Christopher Tweddle, Faculty, College of Arts and Sciences  
Catherine Tymkow, Faculty, CHHS  
Corey Williams, Associate VP for Student Affairs & Dean of Students  
Jun Zhao, Dean, College of Business  
Sandra Zurawski, Director of Budget and Financial Planning

Faculty Senate Representatives in attendance: Carlos Ferran and Chelsea Vanderpool

Other members of the general public were also in attendance.

### **Public Comment**

*Sondra Estep*, Associate Professor, College of Education, President of UPI

Professor Estep provided her comments thanking the board and everyone for doing their best in the worst of times.

### **Approval of Minutes**

Chair Sebastian asked for a motion to approve the minutes of the March 23, 2020 Budget and Finance Committee meeting. Trustee Brookins motioned. Trustee Cevallos-Candau seconded. The minutes were approved via a unanimous voice vote.

### **Action Items**

Chair Sebastian requested a motion to place Resolution 20-42, Consideration and Possible Recommendation to Approve Preliminary Operating Budget for FY21, on the May 15 Board agenda for the full Board's consideration and discussion. Trustee Cevallos-Candau motioned.

Trustee Moody seconded. Paul Bylaska and Sandra Zurawski presented the resolution and discussion ensued. The motion passed unanimously on a voice vote.

Chair Sebastian requested a motion to consider the acceptance of the administration's recommendation to remove the increase of AY20/21 tuition rates from the full board agenda. Trustee Brookins motioned. Trustee Cevallos-Candau seconded. Bylaska presented and discussion ensued. The motion passed unanimously on a voice vote.

Chair Sebastian requested a motion to place Resolution 20-43, Consideration and Possible Recommendation to Approve Renewal of Contract for Television Services at Student Housing, on the May 15 Board agenda for the full Board's consideration and discussion. Trustee Cevallos-Candau motioned. Trustee Brookins seconded. Bylaska presented the resolution. The motion passed unanimously on a voice vote.

Chair Sebastian requested a motion to place Resolution 20-44, Consideration and Possible Recommendation to Approve Renewal of the Contract for ERP (enterprise resource planning) Maintenance, on the May 15 Board agenda for the full Board's consideration and discussion. Trustee Cevallos-Candau motioned. Trustee Moody seconded. Bylaska presented the resolution. The motion passed unanimously on a voice vote.

Chair Sebastian requested a motion to place Resolution 20-45, Consideration and Possible Recommendation to Approve Contract for the Software used to Administer Clinical Education for the College of Health and Human Services on the May 15 Board agenda for the full Board's consideration and discussion. Trustee Brookins motioned. Trustee Cevallos-Candau seconded. Bylaska presented the resolution and discussed ensued. The motion passed unanimously on a voice vote.

Chair Sebastian requested a motion to place Resolution 20-46, Consideration and Possible Recommendation to Approve Renewal of Professional Services Contract for Operation of On-campus Health Clinic, on the May 15 Board agenda for the full Board's consideration and discussion. Trustee Brookins motioned. Trustee Cevallos-Candau seconded. Bylaska presented the resolution. The motion passed unanimously on a voice vote.

Chair Sebastian requested a motion to place Resolution 20-47, Consideration and Possible Recommendation to Approve Contract for an Architectural Firm for Facilities Master Planning, on the May 15 Board agenda for the full Board's consideration and discussion. Trustee Brookins motioned. Trustee Cevallos-Candau seconded. Bylaska presented the resolution. The motion passed unanimously on a voice vote.

Chair Sebastian noted that this was Trustee Lester Van Moody's last Budget and Finance Committee meeting, adding that she will miss him on the committee and congratulating him on his graduation.

The meeting adjourned at 9:59am with a motion from Trustee Brookins and a second from Trustee Cevallos-Candau. The motion passed unanimously on a voice vote.

Respectfully submitted,  
Penny Perdue  
Recording Secretary